



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF ARCHITECTS

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PUBLIC MEETING MINUTES:	BOARD OF ARCHITECTS
MEETING DATE AND TIME:	Wednesday, October 1, 2014 at 1:30 p.m.
PLACE:	861 Silver Lake Blvd., Conference Room B, Second floor, Dover, Delaware
MINUTES APPROVED:	

MEMBERS PRESENT

John Mateyko, RA, Professional Member, President
Paul Guggenberger, RA, Professional Member
Todd Breck, RA, Professional Member
Kevin Wilson, RA, Professional Member, Secretary
Richard Wertz, RA, Professional Member
Prameela Kaza, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Jennifer Singh, Deputy Attorney General
Meaghan Jerman, Administrative Specialist II
Flora Peer, Administrative Specialist II

ABSENT

Joseph Schorah, Public Member
Elizabeth Happoldt, Public Member

OTHERS PRESENT

Nancy Payne, AIA Delaware

Call to Order

Mr. Mateyko called the meeting to order at 1:33p.m.

Review and Approval of Minutes

The Board reviewed the minutes of the September 3, 2014 meeting. Mr. Breck made a motion, seconded by Ms. Kaza to accept the minutes as presented. The motion carried unanimously.

Unfinished Business

Review Directors Memo Concerning 2015 Legislative Session Delegation of Board Member as Point of Contact for Proposed Legislation

Ms. Jerman informed the Board that the Division is requesting a point of contact for proposed legislation that may come up for professions. Mr. Mateyko made a motion, seconded by Ms. Kaza, to

nominate Mr. Guggenberger and Mr. Wilson to be contacts for the Division if there are any questions concerning proposed legislation. The motion carried unanimously.

Review Draft Legislation/Discussion of Regulation Changes to Further Clarify Registration Requirements

Ms. Singh provided the Board with draft legislation examples from other Boards on proposed statutory changes that would clarify reciprocal registration requirements as well as similar examples from other Boards for review. Mr. Breck stated that the changes provide the flexibility the Board is looking for in reviewing reciprocity applicants. The changes state that 5 years of experience is acceptable for licensure if the applicant is applying for a licensure from a jurisdiction whose licensure standards are not substantially similar to those of Delaware. Mr. Guggenberger made a motion, seconded by Mr. Breck, to adopt the proposed legislation 309 as written. The motion carried unanimously. Mr. Guggenberger suggested changes to *Del. Code* § 307a(2). Ms. Singh advised that the statute could be updated to state that the applicant shall have completed practical training as defined by the Board. Mr. Guggenberger also suggested that the reference to §307 in §308(a) should be removed. Mr. Breck stated due to the changes made by NCARB the Board should update the application approval process. Ms. Singh stated that the draft bill will require a letter written to the Division from the Board as stated in the Directors Legislative memo and requested assistance from a Board member. No official Board action was taken at this time. The matter was tabled for further discussion at the next meeting.

New Business

Discussion on NCARBs Policies and Decision Making Process / Review and Discussion of Comments Regarding NCARBs Changes to the IDP, BEA, and BEFA

The Board discussed the recent changes to the IDP, BEA, and BEFA made by NCARB. Mr. Mateyko stated that he was disappointed that decision was not held open until the conference in Indianapolis. The Board discussed their concerns with the changes that have been made. Mr. Guggenberger suggested that a member of the Board be sent to the conference as a representative with a prepared statement outlining the Board concerns. The Board agreed to revisit the comments prepared for the NCARB survey and draft a letter of resolution to be taken to the NCARB conference being held at the end of the month. Mr. Wilson made a motion, seconded by Mr. Breck, to send a Board representative with a prepared statement based on the Boards response regarding the IDP, BEA and BEFA. The statement would outline the Boards concern with the decision making process, the proposed changes and the dissatisfaction with how the concerns made in the survey from NCARB were not addressed. The letter would also state that the Board anticipated difficulty adopting the changes and presented by NCARB. The motion carried unanimously.

Discussion of Continuing Education Audits and Appropriate Discipline

Ms. Singh stated that the change on CE requirements requiring 12 CE credits each calendar year may cause a problem if a licensee does not meet the CE requirement at the time of audit. If a licensee fails an audit and is ordered to make up missing credits it may affect the licensee's ability to be compliant with the next audit. Ms. Singh suggested that a monetary fine if a licensee fails the audit may be the best course of action. The Board discussed makeup credits and fines. The discussion was tabled until the next meeting.

New Complaints to Assign a Contact Person

There were no new complaints.

Ratification of Certificate of Authorization Application(s)

Mr. Wilson made a motion, seconded by Mr. Kaza to ratify the Certificate of Authorization's issued below. The motion carried unanimously.

APD Engineering and Architecture KSQ Architects Architecture Collaborative, Inc.

Ratification of Reciprocity Applications – NCARB Certificate

Mr. Breck made a motion, seconded by Mr. Guggenberger to ratify the applicants by NCARB certification. The motion carried unanimously.

James Schellinger	Edwin Linn	John Weckerly	Richard Obetz
Leila Kamal	Eames Gilmore	Richard Myers	
Thomas Meyers	Jill Voicheck	Joseph Schiffer	

Review of Application(s) by NCARB

Joseph Maryak – Discipline in South Carolina

Mr. Wertz reviewed the application of Joseph Maryak. Mr. Wertz explained Mr. Maryak's previous discipline in South Carolina to the Board and noted that his license is in good standing now. Mr. Wertz made a motion, seconded by Mr. Breck to approve Mr. Maryak's application for licensure. The motion carried unanimously.

Review of Re-Application(s) by NCARB- None

Review of Application(s) for ARE

Michael Lukshides

Mr. Guggenberger reviewed Mr. Lukshides' application. Mr. Guggenberger made a motion seconded by Ms. Kaza to approve Mr. Lukshides' application to sit for the ARE exam. The motion carried unanimously.

Review of Applications by Direct Application

Mr. Wertz made a motion, seconded Mr. Breck, to amend the agenda to add the application of Alton Howard. The motion carried unanimously.

Alton Howard

Mr. Wertz summarized Mr. Howard's application for the Board. Mr. Wertz stated that Mr. Howard had been practicing Architecture in since 1988 but did not meet the educational standards set by the Board's. Mr. Guggenberger requested more research before the Board made a final decision and asked to look over Mr. Howard's transcripts. Mr. Wertz made a motion, seconded by Mr. Wilson, to table Mr. Howard's application for further review. The motion carried unanimously.

Other Business Before the Board (for discussion only)

Member Board Chairs/Member Board Executives Meeting – Indianapolis October 31st– November 1st

Mr. Mateyko will be attending the conference Indianapolis.

Public Comment

There was no public comment.

Next Scheduled Meeting

The next meeting will be held on November 5, 2014 at 1:30 p.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

Adjournment

With no further business before the board, Mr. Breck made a motion, seconded by Ms. Kaza, to adjourn the public meeting. The motion carried unanimously. The meeting adjourned at 3:00 p.m.

Respectfully Submitted,



Flora Peer
Administrative Assistant II